

SERTOMA'S 4th of July 2018
APPLICATION FOR ARTS/CRAFTS SHOW
DEADLINE FOR ENTRIES IS JUNE 15, 2018



Please submit a list of proposed arts and crafts items.

Each application must be accompanied by a check for each space. There are a limited amount of spaces with electricity and are available on a first come first serve basis, and must be approved in advance.

If the application is not accepted, the entry fee will be refunded to the applicant.

Check made payable to: **SERTOMA'S FOURTH OF JULY**

Name:		Company:
Address:		City/State/Zip
Phone:	Cell Phone: Will you accept texts?	Email/Website:
<i>(Please Circle)</i>		
Past Exhibitor Yes No		
Electricity Requested: Yes No		
Space Required: 10' x 10' 10' x 15" 10' x 20'		

Categories:

Painting: oil, acrylic or water color
 Graphics: drawing, woodworking
 Crafts: stained glass, glass blowing; hand-sewn items
 Sculpture: dimensional forms in wood, metal, plastic, clay
 Mixed Media

Pottery: Stoneware or Porcelain
 Photography
 Jewelry

Booth Information:

\$100 for 10' x 10' space
 \$150 for 10' x 15' space
 \$200 for 10' x 20' space
 \$25 for electricity – limited access.
 \$20 late entry fee after June 15, 2018

All tents larger than 10' x 10' will require a tent permit from the City of Pensacola Inspections Services Department- 850-436-5600.

Photos:

Submit two photos, one that shows examples of the type work to be displayed, and one that shows your display booth or other facility. To ensure the photos are returned please enclose a self-addressed stamped envelope. Applications submitted without photos may not be considered. (If you have participated before, no photos are required).

General Information/Rules:

- **VENDOR SET UP** may begin in Seville Square between the hours of 6am – 9:30am and must be set up by 10:00 a.m. and remain in place until 6 p.m. You may remain open until dark if you wish. Event begins at 11:00 a.m.
- **ALL PROCEEDS** from the vendor sales will belong to the vendor. No commissions will be assessed. Vendors are responsible for collecting and pay all sales tax and reporting earnings to the IRS.
- **AN APPLICATION**, once accepted, is a commitment to exhibit. No refunds will be made for cancellations, no-shows or removal for cause. Artist must be present to display their own work; proxy exhibitors are not permitted.
- **PARKING** will be in designated lots. There will be no parking curbside on the immediate periphery of Seville Square or the parking lots of Bartram or Fountain parks.
- **DRIVING is not permitted in the square at any time, including during assembly and disassembly of exhibits.**
- **CANOPY/TENT ANCHORING** is limited to cinder-blocks, sandbags, or water bags due to underground water pipes, stakes may not be driven into the ground without supervision.
- **STORAGE OF MATERIALS** must be confined within the area assigned to you. Plan for storage within your area when designing the configuration of your booth area.
- **VENDORS ARE EXPECTED** to provide their own tables, chairs, display boards, canopies, etc. Do not tape, tack or otherwise affix any materials or signs to walls, tress, lamp posts or other public or private property.
- **POWER** is available at an additional \$25 per vendor. Each outlet is 110 volts, 20 amps. 220 power is not available. Portable, quiet generators are permitted.
- **NO VENDOR OR THEIR REPRESENTATIVES** shall conduct themselves in manner offensive to general standards of decency or good taste. The event organizer reserves the right to screen all booths and exclude inappropriate items. In the event of inappropriate behavior, the booth will be forced to close and all fees will be forfeited.
- **WHEN VACATED** booth space must be left clear of paper, packing material and other refuse. Do not discard cartons or packing materials anywhere downtown or in the festival area. These items must be stored in your vehicle and taken with you upon departure.

The SERTOMA clubs and the various sponsors/partners of this event are not responsible for any loss or damage to displays or artwork. Event will go on regardless of weather conditions, so please plan your set up accordingly. There is no contingency plan or alternate day to reschedule the event. If due to acts of nature beyond the control of the event organizer, make it impracticable or dangerous to continue to operate the event, Sertoma or public safety officials have the right to cancel any portion of or the entire event. SERTOMA Clubs or any partners, sponsors, or volunteers with the Sertoma Clubs 4th of July Fireworks Celebration will not be held responsible for reimbursement to vendors for any costs incurred to participate in the event.

I will abide by the rules as set forth. Furthermore, I hereby release and forever discharge from liability the SERTOMA CLUBS and other sponsors of this event and their affiliated companies, officers, agents, and employees.

SIGNED: _____ **DATE:** _____

Mail to: **SERTOMA'S FOURTH OF JULY**
 ARTS/CRAFTS SHOW
 Attn: Kim Carmody
 1520 Sandcliff Drive
 Pensacola, Fl. 32507

***For more information please **text** Kim at 850-375-4940 or email sertoma4thofjulyvendors@gmail.com*